

# **South East Community Assembly**

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**Thursday 5 July 2012 at 7.00 pm**

**To be held at Handsworth Grange  
School, Handsworth Grange Road,  
S13 9HJ**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Ray Satur (Chair), David Barker, Isobel Bowler, Tony Downing, Denise Fox, Bryan Lodge, Karen McGowan, Helen Mirfin-Boukouris, Mick Rooney, Chris Rosling-Josephs, Jackie Satur and Ian Saunders

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## PUBLIC ACCESS TO THE MEETING

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There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- David Luck, Community Assembly Manager  
Tel: 0114 203 7898  
Email: david.luck@sheffield.gov.uk
- Gillian Capewell, Democratic Services  
Tel: 0114 273 5485  
Email: Gillian.capewell @sheffield.gov.uk

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**SOUTH EAST COMMUNITY ASSEMBLY AGENDA  
5 JULY 2012**

**Order of Business**

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- 1. Welcome and Housekeeping**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting**  
To approve the minutes of the meetings held on 5<sup>th</sup> April and 16<sup>th</sup> May 2012.
- 6. Public Questions and Petitions**  
To receive any questions or petitions from members of the public.
- 7. Highways Report**  
Report of the South East Community Assembly Manager
- 8. Sheffield Homes Report**  
Report of the South East Community Assembly Manager
- 9. Woodhouse Ward Report**  
Verbal report of the South East Community Assembly Manager
- 10. Date of Future Meetings**  
11 October 2012, 10 January 2013 and 27 March 2013, all at 7.00 pm - venues to be confirmed.

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**ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS**

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The existing Standards regime will be abolished from 1<sup>st</sup> July, 2012 by the Localism Act 2011. From this date, the way that your interests need to be registered and declared will change. Prejudicial and personal interests will no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also requires that provision is made for interests which are not Disclosable Pecuniary Interests and requires the Council to introduce a new local Code of Conduct for Members. It is intended that provision will be made in the new Code for dealing with "personal" interests.

The Regulations in relation to Disclosable Pecuniary Interests have only recently been published by the Government and guidance is being developed for circulation to you prior to 1<sup>st</sup> July.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)

# Agenda Item 5

## SOUTH EAST COMMUNITY ASSEMBLY

### Meeting held Thursday 5<sup>th</sup> April 2012 at Mosborough Primary School

**PRESENT:** Councillors Ray Satur (Chair), David Barker (Deputy Chair), Denise Fox, Bryan Lodge, Karen McGowan, Mick Rooney, Chris Rosling-Josephs, Jackie Satur, Ian Saunders and Gail Smith.

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#### 1. **WELCOME AND HOUSEKEEPING ARRANGEMENTS**

1.1 The Chair welcomed attendees to the Community Assembly meeting, and outlined basic housekeeping arrangements.

#### 2. **EXCLUSION OF PRESS AND PUBLIC**

2.1 No items were identified where resolutions may be moved to exclude the public and press.

#### 3. **APOLOGIES FOR ABSENCE FROM MEMBERS OF THE ASSEMBLY**

3.1 Apologies for absence were submitted from Councillors Isobel Bowler and Helen Mirfin-Boukouris.

#### 4. **DECLARATIONS OF INTEREST**

4.1 There were no declarations of interest from Members of the Assembly on items of business to be considered at the meeting.

#### 5. **MINUTES OF LAST MEETING**

5.1 The minutes of the meeting of the South East Community Assembly held on 15<sup>th</sup> December 2011 were approved as a correct record, and there were no matters arising.

#### 6. **PUBLIC QUESTIONS AND PETITIONS**

##### 6.1 **Petitions**

6.2 No petitions were submitted to the Assembly.

##### 6.3 **Public Questions**

##### 6.4 **1) Thorpe Green Play Area**

6.5 A number of residents of Thorpe Drive raised concerns over the potential construction of a children's play area on Thorpe Green, Waterthorpe. Concerns

highlighted were that the play area would cause anti-social behaviour (ASB) and disturb nearby residents. The residents of Thorpe Drive, where Thorpe Green was situated, stated that their views should be considered as a priority, as they would be living directly adjacent to the play area and would be the most affected. They cited the example of the John Hibbard play area at Woodhouse which was a 'no-go area' after 2100 hours, and did not wish for the same to happen at Thorpe Green.

- 6.6 The Chair replied that there would be extensive consultation with all local residents before any decisions were made, and it was also clarified that the money available for the construction of the play area had to be spent on playgrounds or parks development due to the nature of the funding. The Assembly Manager added that there was a lack of facilities for young people in the area currently, but that all views would be considered before any final decisions were made.
- 6.7 Residents reported that there was extensive ASB on Thorpe Green already, although the Assembly Manager stated that Police records did not reflect this, and he encouraged residents to report any concerns they had over ASB in the area to the 101 non-emergency number. The Assembly Manager added that there was a Police drop-in surgery held every first Wednesday of the month at 1100 hours at Crystal Peaks shopping centre if residents wished to report anything or discuss concerns.
- 6.8 It was clarified that the closing date for consultation was 20<sup>th</sup> April 2012.
- 6.9 **2) Green Waste Bins**
- 6.10 Concerns were raised over a letter sent out by waste management company Veolia stating that residents would have to pay a fixed sum of £57 at very short notice if they wished to retain their green waste bins. The Chair clarified that it was extremely unfortunate that a letter of this nature had been sent out, and he acknowledged that the information contained within it had been distressing. He confirmed that the City Council was tied into a 25 year contract with Veolia and added that the Council had little control over the materials and information Veolia issued to customers, and that the working relationship with Veolia had been very problematic at times.
- 6.11 It was confirmed that the green waste bins had been a trial for the south east of the City, and that, if residents did not wish to continue with the bin, they could purchase green waste sacks, which could be paid for and collected upon request, which is what the rest of the City did presently.
- 6.12 It was clarified that any green waste could be put in black bins, but that soil and building materials should not be placed in black bins due to the weight. Councillors encouraged members of the public to recycle and compost where possible, as, at the current rate, the City's landfill site would be full in 15 years, and then rubbish would have to be transported out of the City at a great expense.

6.13 **3) Shire Brook Conservation Group**

6.14 A written question was submitted from the Shire Brook Conservation Group to ask whether the land between Woodhouse and Beighton, which was the subject of an ongoing large scale community based environmental programme, had had removed the protection it was awarded in the adopted Sheffield Development Framework (SDF) core strategy (Policy CS72) because developers found it more convenient to use Greenfield sites rather than Brownfield ones.

6.15 The Assembly Manager responded that the Shirebrook Conservation Group had already raised a number of points as part of their representations on the recent SDF Additional Sites, objecting to the allocation of land at Woodhouse East in particular but also to the scale of the allocation at Junction Road. All Additional Site representations were currently being examined and responses were being drafted which were scheduled to be reported to Cabinet in July 2012.

7. **SOUTH EAST COMMUNITY ASSEMBLY DISCRETIONARY BUDGET REPORT 2012/13**

7.1 The Assembly received a report of the Community Assembly Manager which set out recommendations for the allocation of the South East Community Assembly Discretionary Budget for 2012/13. It was noted that all recommendations were being made subject to final confirmation of funds being available. It was further noted that the South East Community Assembly was likely to have a Discretionary Budget of £204,334 for 2012/13.

7.2 **Decision Taken**

**RESOLVED:** That the South East Community Assembly;

(a) regard having been had to the Sheffield City Strategy and to the relevant guidance of the Secretary of State, confirms its belief that the granting of funding as envisaged in the report now submitted is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the South East Community Assembly Area;

(b) allocates the following sums from the 2012/13 South East Community Assembly Discretionary Budget, subject to final confirmation of the budget:

- Area wide mail-out – £6500
- BMX Track – £25,000
- Key youth projects – £11,000
- Commissioned youth projects – £25,000
- Youth Choose – £10,000

- Health Champions – £11,000
- Older people's worker – £18,000
- Environmental Improvements – £15,000
- Enforcement officer – £16,500
- Clean up work – maximum of £25,000
- Emerging issues fund – £41,000;

(c) delegates authority to the South East Community Assembly Manager, in consultation with the Chair, to work up and agree the details of the proposed allocations and projects set out in the report now submitted, and

(d) authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in the report now submitted is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that s/he considers appropriate.

### 7.3 **Reasons for the Decision**

7.4 The purpose of the Discretionary Budget is to help fulfil the priorities of the South East Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

The South East Assembly Community Plan priorities are:

- Improving the environment
- Better community facilities
- More things for young people to do
- Reducing anti-social behaviour

All the projects proposed for funding contribute to one or more of these priorities.

Members have to decide which projects will provide maximum impact and best value for money, in a context of reduced funds being available.

### 7.5 **Alternatives Considered and Rejected**

7.6 Several alternative projects have been considered, but are not currently recommended for funding, and are detailed below-

Project not currently	Cost	Comments
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<b>recommended for support</b>		
11.1 Funding for Health Trainer	£15,000	Would support the work of the Health Champions but should be mainstream provision
11.2 Funding for CAB Benefits advice worker	£15,000	Funded in 2011/12 on the basis that it was bridge funding while other funding sources were investigated

8. **DATE OF NEXT MEETING**

- 8.1 It was noted that the next meeting of the South East Community Assembly would be held on Thursday 21<sup>st</sup> June 2012 at 7 pm at a venue in the Woodhouse Ward to be confirmed.

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**SHEFFIELD CITY COUNCIL**

**SOUTH EAST COMMUNITY ASSEMBLY**

**Meeting held 16<sup>th</sup> May 2012**

**PRESENT:** Councillors David Barker, Isobel Bowler, Tony Downing, Denise Fox, Bryan Lodge, Karen McGowan, Helen Mirfin-Boukouris, Mick Rooney, Chris Rosling-Josephs, Ian Saunders

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1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Jackie Satur and Ray Satur.

2. **APPOINTMENT OF CHAIR**

**RESOLVED:** That Councillor Ray Satur be appointed Chair of the Community Assembly.

3. **DAY AND TIME OF MEETINGS**

**RESOLVED:** That meetings of the Assembly be held on a quarterly basis on dates and times to be determined by the Chair.

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## SHEFFIELD CITY COUNCIL South East Community Assembly Report

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**Report of:** Highways Link Manager /South East Community  
Assembly Manager

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**Date:** 5<sup>th</sup> July 2012

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**Subject:** South East Assembly Highways Budget 2012/13

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**Author of Report:** Dave Luck  
South East Community Assembly Manager  
[David.luck@sheffield.gov.uk](mailto:David.luck@sheffield.gov.uk); 0114 2037898

Nigel Robson  
Highways Link Manager  
[Nigel.robson@sheffield.gov.uk](mailto:Nigel.robson@sheffield.gov.uk); 0114 2736161

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### **Summary:**

Each Assembly has been allocated £40,000 for Highways schemes in 2012/13. This report sets out ideas for spending this sum and any underspend carried forward from the 2011/ 12 budget; specifically

- £13,000 for the maintenance of Speed Indication Devices and installation of new sites in Woodhouse ward
- £5000 per ward for small schemes

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### **Reasons for Recommendations:**

The purpose of the Highways Budget is to respond to local requests for Highways improvements. Safe roads and pavements is one of the South East Assembly Community Plan priorities. The allocations proposed allow for the sound operation of Speed Indicator Devices and the agreement of local small schemes whilst leaving scope for the Community Assembly to decide larger schemes at a later date.

## Recommendations:

That the South East Community Assembly:

- (1) Regard having been had to the Sheffield City Strategy and to the relevant Secretary of State's guidance, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the South East Community Assembly Area;
- (2) Considers the information contained within this report and allocates the following sums from South East Assembly Highways Budget 2012/13:
  - Speed Indication Device maintenance/ installation of equipment for new sites £13,000
  - £5000 per ward for small schemes
- (3) Delegates to the South East Assembly Manager in conjunction with the Community Assembly Chair decision on the schemes to be funded from the ward budgets proposed

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## Background Papers:

**Category of Report:** OPEN

### Statutory and Council Policy Checklist

<b>Financial Implications</b>
YES Cleared by: Liz Orme
<b>Legal Implications</b>
YES Cleared by: Julian Ward
<b>Equality of Opportunity Implications</b>
NO Cleared by:
<b>Tackling Health Inequalities Implications</b>
NO
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
YES
<b>Economic impact</b>
NO
<b>Community safety implications</b>
NO
<b>Human resources implications</b>
NO
<b>Property implications</b>

NO
<b>Area(s) affected</b>
South East Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

### 1. Summary

Each Assembly has been allocated £40,000 for Highways schemes in 2012/13. This report sets out ideas for spending this sum and any underspend carried forward from the 2011/ 12 budget; specifically

- £13,000 for the maintenance of Speed Indication Devices and installation of new sites in Woodhouse ward
- £5000 per ward for small schemes

### 2. What does this mean for people within the South East Community Assembly Area?

The allocation of £40,000 for small Highways works via the Community Assembly allows some of the issues and priorities of local people to be addressed. If agreed, the proposed Highways spend set out in this report will support the operation of Speed Indicator Devices across three of the four wards in the Assembly area and the installation of a number of small schemes to benefit people in each of the four wards.

### 3. Outcomes and Sustainability

The funding identified in this report will contribute to the delivery of one of the priorities in the South East Community Assembly Plan – Safer roads and pavements - thus benefiting residents in the South East Assembly Area.

The funding also supports the City Council’s priorities, values and outcomes as set out in the Corporate Plan ‘Standing Up For Sheffield’. In particular:

#### Priorities

- Supporting and protecting communities

#### Values

- Spend public money wisely
- Enable individuals and communities

#### Outcomes

- A Great Place to Live

### 4. Full Proposal

4.1 In previous financial years, the Assembly has had a large devolved budget for highway schemes (£275,000 in 2009/10 and 2010/11, reduced to £75,000 in 2011/12). This had allowed a number of large schemes (over £10,000) to be progressed, together with a minor works budget for small

works (over the last two years £40,000 has been allocated each year for minor works).

4.2 In the current financial year 2012/13, the Highways Budget allocation to each Assembly has been reduced to £40,000. In addition approximately £50,000 is available as an underspend from previous allocations making a potential total of £90,000.

4.3 The level of funding means the South East can only guarantee to fund small scale measures but may have scope to fund one or two larger scale schemes if the underspend is confirmed

4.4 It is proposed with the £40,000 of confirmed funding to support the following allocations

- a) Speed Indication Device maintenance/ installation of equipment for new sites £13,000. This will support the ongoing operation of Speed Indicator Devices in Beighton and Mosborough wards and the operation of two new Speed Indicator Devices in Woodhouse ward
- b) £5000 per ward for small schemes making a total of £20,000. These schemes will be agreed following consultation with Ward Members and will allow a variety of small measures such as dropped kerbs and handrails.

4.5 If agreed these measures would leave £7000 of the £40,000 budget from 2012/13 plus additional underspend from 2011/ 12 to be agreed at a later meeting

## **5. Financial Implications**

The South East Assembly, in line with all 7 Community Assemblies, has a £40,000 Highways Budget to allocate in 2012/13, to help fulfil the priorities identified in the South East Assembly Plan. The spending proposals set out in this report do not exceed this £40,000 allocation.

## **6. Legal Implications**

The Council, as the Highways Authority for Sheffield, has the powers under Part V of the Highways Act 1980 to implement the improvements requested in this report.

This funding is allocated from the Local Transport Plan budget and as such all projects using this funding will need to comply with the aims and objectives of the Local Transport Plan.

## **7. Equality of Opportunity Implications**

The South East Community Highways budget is being applied across the Assembly area, with measures which will benefit all parts of the community, including pedestrians, public transport users, car users and those with limited mobility.



## **8. Human Resource Implications**

There are no specific human resource implications for the Council as a result of the allocation of this funding.

## **9. Environmental and Sustainability Implications**

The proposals in this report promote responsible driving and pedestrian safety.

## **10. Mitigation of Risk**

The risks relating to this proposal have been considered by the South East Community Assembly Team and Highways Officers. These risks will be regularly reviewed and monitored.

## **11. Alternative Options**

- a) No ward budgets – this would involve Members considering all requests and would be unworkable
- b) Divide the whole budget into ward allocations – this would not take into account variations in needs across the area and previous investment

## **12. Reasons for Recommendations**

The purpose of the Highways Budget is to respond to local requests for Highways improvements. Safe roads and pavements is one of the South East Assembly Community Plan priorities. The allocations proposed allow for the sound operation of Speed Indicator Devices and the agreement of local small schemes whilst leaving scope for the Community Assembly to decide larger schemes at a later date.

## **13. Recommendations**

That the South East Community Assembly:

- (1) Regard having been had to the Sheffield City Strategy and to the relevant Secretary of State's guidance, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the South East Community Assembly Area;
- (2) Considers the information contained within this report and allocates the following sums from South East Assembly Highways Budget 2012/13:
  - Speed Indication Device maintenance/ installation of equipment for new sites £13,000
  - £5000 per ward for small schemes
- (3) Delegates to the South East Assembly Manager in conjunction with the Community Assembly Chair decision on the schemes to be funded from the ward budgets proposed





## SHEFFIELD CITY COUNCIL Report to South East Community Assembly

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**Report of:** Community Assembly Manager

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**Date:** 5<sup>th</sup> July 2012

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**Subject:** South East Community Assembly Representation on  
Sheffield Homes South East Area Board

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**Author of Report:** Dave Luck, South East Community Assembly  
Manager  
0114 2037898 [david.luck@sheffield.gov.uk](mailto:david.luck@sheffield.gov.uk)

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### Summary:

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Members of the South East Community Assembly have been consulted about making two nominations to the Sheffield Homes South East Area Board. Cllr Chris Rosling-Josephs and Cllr Denise Fox have been provisionally proposed as the reps for 2012/13. The Cabinet Member for Homes and Neighbourhoods is content with these nominations.

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**Reasons for Recommendations:** The South East Community Assembly has been requested to nominate two Sheffield City Council appointees to the South East Area Board.

### Recommendations:

The Community Assembly is recommended to:-

(1) have regard to the positive views expressed by the Cabinet Member for Homes and Neighbourhoods about the proposal to nominate Cllr Chris Rosling-Josephs and Cllr Denise Fox to the Sheffield Homes South East Area Board, and having regard to these views to nominate two members of the Assembly to these positions;

(2) request the Director of Modern Governance to refer these nominations to full Council for approval at the earliest approval; and

(3) subject to Council approval, request the Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

**Background Papers:** None

**Category of Report:** OPEN  
**Statutory and Council Policy Checklist**

<b>Financial Implications</b>
NO Cleared by:
<b>Legal Implications</b>
YES Cleared by: Andrew Bullock
<b>Equality of Opportunity Implications</b>
NO Cleared by:
<b>Tackling Health Inequalities Implications</b>
NO
<b>Human rights Implications</b>
NO
<b>Environmental and Sustainability implications</b>
NO
<b>Economic impact</b>
NO
<b>Community safety implications</b>
NO
<b>Human resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
South East Community Assembly area of Sheffield
<b>Relevant Scrutiny Committee if decision called in</b>
Safer and Stronger Communities
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

## **1. Summary**

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Members of the South East Community Assembly have been consulted about making two nominations to the Sheffield Homes South East Area Board. Cllr Chris Rosling-Josephs and Cllr Denise Fox have been provisionally proposed as the reps for 2012/13. The Cabinet Member for Homes and Neighbourhoods is content with these nominations.

## **2. What does this mean for people within the South East Community Assembly Area?**

Part of the governance structure of Sheffield Homes includes Area Boards, the purpose of which is to:

"provide a focus on services and customers in a local area, to ensure that Sheffield Homes services are responsive to the varying needs of different communities in Sheffield".

## **3. Outcomes and Sustainability**

This proposal fits in with the values and outcomes of the Corporate Plan 2011-14 'Standing up for Sheffield'.

### **Values**

- Spend public money wisely
- Enable individuals and communities
- Working better together

### **Outcomes**

- A Great Place to Live
- Safe and Secure Communities

## **4. Full Proposal**

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Sheffield Homes are a key partner in each of the Assembly Areas. They have named senior officer representation on each of the Partner Panels and have worked closely with the Assembly Teams on a number of projects and initiatives.

The Area Boards meet on a bi-monthly basis and the agendas focus on service delivery by the Company at an area level. They provide a key link in the Company's governance structure between the Board of Directors,

Tenants' and Residents' Associations (TARAs), Local Housing Partnership groups and tenants.

The composition of Area Boards is as follows: -

- 5 tenants.
- 4 independents.
- 2 Sheffield City Council appointees.
- A maximum of one leaseholder may take one of the tenant places on each Area Board.

The expectation is that the Assembly's nominees would provide the formal link between the work of the Assembly and Sheffield Homes, further strengthening the partnership relationships and reassuring tenants and residents that there is an additional opportunity for influencing the work priorities of the Assembly and also ensuring that opportunities for joint work are not missed.

The practice of Assemblies making nominations to the Sheffield Homes Area Boards, promotes closer working relationships between tenants and the members of the Assembly. This increases the influence of and helps to inform the decision making of the Assemblies.

Two representatives are requested from the South East Community Assembly for the South East Area Board.

Members of the South East Community Assembly have been consulted and have provisionally proposed Cllr Chris Rosling-Josephs and Cllr Denise Fox to fill these roles. The Cabinet Member for Homes and Neighbourhoods is content with these nominations.

Although the function of nominating Council representatives to the Area Boards has been allocated to the Community Assemblies, under the Council's arrangements for discharging 'local choice functions', the actual appointment of the nominees is a non-executive function reserved to Full Council. The Assembly's nominations will therefore need to be referred to Council for endorsement.

#### **5. Financial Implications**

There are no specific financial implications arising from this proposal.

#### **6. Legal Implications**

There are no specific legal implications arising from this proposal, other than that the appointees will need to be mindful of their legal role and responsibilities when serving on the local Board.

#### **7. Equality of Opportunity Implications**

There are no specific equality of opportunity implications arising from this proposal

#### **8. Human Resource Implications**

There are no specific human resource implications arising from this proposal.

#### **9. Environmental and Sustainability Implications**

There are no specific environmental and sustainability implications arising from this proposal.

#### **10. Mitigation of risk**

The expectation is that the nominees will provide the formal link between the work of the Assembly and Sheffield Homes. There is a need to ensure that there is a framework to allow the nominees to formally feedback to the Assembly at regular intervals.

If a nominee is no longer able to fulfil this role (temporarily or permanently) then the Assembly will have to provide a substitute as and when that situation arises.

#### **11. Alternative Options**

The South East Community Assembly could consider alternative nominees to the Councillors proposed.

#### **12. Reasons for Recommendations**

The South East Community Assembly has been requested to nominate two Sheffield City Council appointees to the South East Area Board.

#### **13. Recommendations**

The South East Community Assembly is recommended to:-

- (1) have regard to the positive views expressed by the Cabinet Member for Homes and Neighbourhoods about the proposal to nominate Cllr Chris Rosling-Josephs and Cllr Denise Fox to the Sheffield Homes South East Area Board, and having regard to these views to nominate two members of the Assembly to these positions;
- (2) request the Director of Modern Governance to refer these nominations to full Council for approval at the earliest approval; and
- (3) subject to Council approval, request the Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

**Dave Luck**  
**South East Community Assembly Manager**

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